



## CANCELLATION/NO-SHOW POLICY

I am committed to providing all of my clients with exceptional care. When a client cancels an appointment without giving enough notice, they prevent another client from being seen. I realize that emergencies and other scheduling conflicts arise and are sometimes unavoidable; however, my office policy requires that you give at least 24-hour notice when cancelling or rescheduling an appointment.

Clients who do not attend a scheduled appointment are considered “no-shows” and will be responsible for the full amount of the session. This amount should be paid on or before the next scheduled appointment.

Thank you for your consideration and adherence to this policy.

***Signing below indicates you understand and agree to the terms of this policy.***

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Client's Signature (Parent/Legal Guardian if under 18)

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Today's Date